



## CBO MEET & GREET HOST GUIDELINES

### Christian Business Owners (CBO) Fellowship

#### Hosting a Meet & Greet in Your Area

Thank you for your willingness to host a Christian Business Owners Meet & Greet in your community! These guidelines will help you prepare for a successful, spirit-led, and impactful event that connects, empowers, and equips Christian business owners.

- 1. Secure a Venue**  
Select a space such as a church, community center, office, or coffee shop. The event doesn't need to be large—intimate spaces work well.
- 2. Reserve the Space**  
Complete any required paperwork, reservations, or permits with the venue.
- 3. Submit Your Event Details**  
Once your date, time, and location are finalized, share all details with Loman Creative Services. We will promote your event through our CBO Fellowship platforms and social media.
- 4. Promote Locally**  
Spread the word through your personal social media, church announcements, email lists, community boards, and flyers in local businesses and ministries. Personal invitations go a long way.
- 5. Create a Facebook Event**  
Set up a Facebook event page under your personal or business profile. Continue to promote it leading up to the event and encourage friends to share it. Remember, people respond to YOU as the host!
- 6. Select a Speaker**  
Choose at least one compelling speaker from your community. Great options include ministry leaders, elected officials, business owners, educators, doctors, veterans, and other faith-based influencers.
- 7. Choose an MC**  
You may MC the event yourself or Loman Creative Services can provide MC support. You have full flexibility.
- 8. Sound Setup (Optional)**  
Rent or borrow sound equipment only if the venue requires it. You may also use a simple portable speaker or megaphone—whatever keeps costs low.



## 9. Event Structure

All CBO Meet & Greets follow the same foundational flow:

- Opening Prayer
- Meet & Greet (Networking)
- Talk Show Segment (Empowering topics for Christian business owners)

After these core elements, you are free to customize the event based on your creativity: Food, games, etc.

Note: Part of the goal is to build excitement and awareness for the upcoming CBO Business Summit. Hosting also helps strengthen your own business or ministry brand.

## 10. Provide a Table for CBO Resources

Prepare a dedicated table space for Bernice Loman or a CBO Team Member to share CBO Fellowship information.

## 11. Arrive Early

As the host, arrive ahead of time to set up, meet speakers, and ensure everything runs smoothly. We will be present to support you throughout the event.

## 12. Capture the Moments

Take plenty of photos and short videos during the event. Follow and tag us on Facebook at @cbofellowship so we can share the highlights and help amplify your reach.